

**CORYELL COUNTY ROAD & BRIDGE DEPARTMENT  
3701 US HIGHWAY 84 W  
GATESVILLE, TEXAS 76528  
(254) 865- 5021 FAX: (254) 865- 6729**

**PERMIT TO CONSTRUCT ACCESS DRIVEWAYS FACILITIES ON  
COUNTY RIGHT OF WAY**

Date of Application: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Requester Name: \_\_\_\_\_

Requester Address: \_\_\_\_\_

Telephone Number where you can be reached:

Home: \_\_\_\_\_

Office: \_\_\_\_\_

Mobile: \_\_\_\_\_

Location of access driveway to be installed:

Number or Name of County Road: \_\_\_\_\_

Address: \_\_\_\_\_

Note: If a physical address is not available for the location the access driveway is to be installed, place a stake with ribbon attached at the center point of proposed culvert location.

**NOTIFICATION: IT SHALL BE THE REQUESTER'S RESPONSIBILITY TO OBTAIN DIGGING PERMIT PRIOR TO EXCAVATION TO DETERMINE IF THERE ARE ANY UTILITIES IN THE AREA OF PROPOSED CULVERT LOCATION.**

**NOTIFY LONE STAR NOTIFICATION CENTER @ 1-800-669-8344**

**Procedure:**

Once the application is received from the requester, a representative of the Coryell County Road and Bridge Department will visit the location within 7 working days from the date of the application and determine what the diameter and length of the culvert pipe to be installed shall be.

This information will be noted on the application.

The requester shall sign and receive an approved signed copy of the application before proceeding with the purchase of the culvert pipe and installation.

**Diameter:** \_\_\_\_\_ **inches**

**Length:** \_\_\_\_\_ **feet**

All construction and material shall be subject to inspection and approved by the County. Maintenance of culvert and driveway constructed shall be the responsibility of the requester, and the County reserves the right to require any changes, maintenance or repairs as may be necessary to protect drainage along county right of way, provide protection of life or property on or adjacent to the county road. Changes in design will be made only with approval of the County.

**SPECIFICATIONS FOR INSTALLATION OF CULVERTS AND ACCESS  
DRIVEWAY FACILITIES ON COUNTY RIGHT OF WAY**

**Specifications for culvert pipe and fill material:**

- **Culvert pipe shall be galvanized corrugated metal pipe, 16 gauge with spiral of 2.66 inches.**
- **Fill material shall be flex base or caliche.**
- **A connecting band shall be used when connecting 2 sections of culvert pipe together.**
- **Culverts shall be installed to provide positive drainage along the existing drainage ditches of the roadway.**
- **All culvert pipes shall have a minimum of 6” compacted fill over the top of the culvert.**

**PERMIT NO:** \_\_\_\_\_

The requester is responsible for all costs associated with the construction of this access driveway.

The requester shall hold harmless Coryell County and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.

Coryell County Representative: \_\_\_\_\_ Date: \_\_\_\_\_

The undersigned hereby agrees to comply with the terms and conditions set forth in this application and specifications for installation of culvert pipe and access driveway on the county right of way.

Signed: \_\_\_\_\_  
Requester or Owner's Representative

Date: \_\_\_\_\_